

## Level 3

# Team Leader /Supervisor

**TYPICAL DURATION: 12 MONTHS**

**FUNDING VALUE: £4500\***



### Role Profile

A Team Leader oversees a team to achieve specific goals. They manage resources, provide guidance, and resolve problems. They support, manage, and develop team members, deliver operational plans, and build relationships with stakeholders. Successful Team Leaders possess strong leadership and communication skills and manage multiple priorities effectively. This course is suitable for individuals working in any sector and any size of organisation. By the end of the course, participants will have a solid understanding of the key responsibilities and be equipped with the knowledge, skills and behaviours needed to excel in this role.

### Qualifications

Level 2 in English & Maths

A British Sign Language (BSL) qualification is an alternative to the English qualification for those whose primary language is BSL.

### Course Content

During the apprenticeship, individuals will acquire the necessary skills, knowledge, and behaviours for their chosen role and industry. This includes areas such as; Leading People, Managing People, Building Relationships, Communication, Decision Making, Finance, Project Management, and Organisational Management.

### End Point Assessment

This EPA has 2 assessment methods.

- Presentation with Q&A
- Professional Discussion underpinned by a portfolio of evidence

### Typical Job Roles

Supervisor

Team Leader

Project Officer

Shift Supervisor

Foreperson

### Further Information

Upon completion, apprentices may register as Associate Members with the Chartered Management Institute and/or the Institute of leadership and management to support their professional career development and progression.

### Awarding Body

Innovate

### Non-levy Employer Contribution\*

£225 (5%)

### Progression Routes

Operations/Departmental Manager

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